

# *Petroleum Accountants Society of Houston*

*P.O. Box 3005  
Houston, Texas 77253*

## APPLICATION FOR MEMBERSHIP

PLEASE TYPE OR PRINT ALL INFORMATION REQUESTED

APPLICANT'S FULL NAME

TAG NAME \_\_\_\_\_ MALE \_\_\_\_\_ FEMALE \_\_\_\_\_

COMPANY/BUSINESS NAME

BUSINESS ADDRESS

CITY/STATE/ZIP

BUSINESS PHONE ( \_\_\_\_\_ ) \_\_\_\_\_ EXT \_\_\_\_\_

FAX NUMBER ( \_\_\_\_\_ ) \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

COMPANY/BUSINESS FUNCTION      Indicate the nature of the business as it relates to Petroleum Accounting by circling one of the following codes:

- 201    Major
- 202    Independent
- 203    Private Oil & Gas
- 204    Public Accounting
- 205    Petroleum Consulting
- 206    Financial Service
- 290    Other - Specify

JOB TITLE

SPECIFIC JOB RESPONSIBILITIES

COMMITTEE PREFERENCE      Indicate which of the following committees you would be interested in. Circle all that apply.

- 301    Audit
- 302    Education
- 304    Financial Reporting
- 305    International
- 306    Joint Interest
- 307    Midstream/Downstream
- 308    Revenue
- 309    Tax
- 310    Annual Picnic
- 311    Membership
- 312    Picture Roster
- 313    Program
- 314    Publicity
- 315    Small Company
- 316    Young Professionals

PERSONAL DATA:

HOME ADDRESS

CITY/STATE/ZIP

HOME PHONE

SPOUSE NAME

COLLEGES/UNIVERSITIES ATTENDED

PROFESSIONAL

DESIGNATION \_\_\_\_\_ (i.e., CPA, CMA, CIA, CFP, APA, etc.)

YEARS OF PETROLEUM ACCOUNTING EXPERIENCE \_\_\_\_\_

BUSINESS/PROFESSIONAL AFFILIATIONS

RECOMMENDATION LETTERS FROM THE FOLLOWING MEMBERS ARE ATTACHED:

- 1) (NAME) \_\_\_\_\_ (COMPANY)
- 2) (NAME) \_\_\_\_\_ (COMPANY)

I have carefully read the excerpts from Articles II and III of the Constitution and By-Laws of the Petroleum Accountants Society, attached hereto, and consider that I am eligible for election as a member of the Society.

I agree, if elected to membership, to be governed by the Constitution and By-Laws of the Society, and agree to promote the objectives and welfare of the Society as long as I remain a member of the Society.

(Applicant's Signature)

(Date)

*Applicant must complete the form to this point, attach the written recommendations of two members in good standing, include a check for \$50.00 to cover the application fee for membership, and mail the form to:*

PETROLEUM ACCOUNTANTS SOCIETY OF HOUSTON,  
P.O. BOX 3005, HOUSTON, TX 77253

Membership Committee Approval: \_\_\_\_\_ Date \_\_\_\_\_  
 Executive Committee Approval: \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_\_

Check No. \_\_\_\_\_ Amount \_\_\_\_\_ Date \_\_\_\_\_

# *Petroleum Accountants Society of Houston*

## ARTICLE II - DEFINITIONS

Section 1. "**PETROLEUM ACCOUNTANT**" is a person who is actively engaged in Petroleum Accounting in a supervisory, administrative, technical, managerial or executive capacity.

Section 2. "**PETROLEUM ACCOUNTING**" is the function of accounting performed for an individual, partnership, corporation, or association engaged in exploration, production, transportation, refining, or marketing of oil and/or gas.

Section 4. "**FISCAL YEAR**" is the year beginning on the first day of June and ending on the thirty-first day of May of the following year.

## ARTICLE III - MEMBERSHIP

### Section 1. TYPES OF MEMBERSHIP

1A. **PARTICIPATING MEMBERS.** Any Petroleum Accountant who is in a position to attend regular meetings and otherwise participate in the activities of the Society may apply for membership. If approved, such membership shall be individual and may not be transferred.

1B. **ASSOCIATE MEMBERS.** Any college or university accounting professor having active association with Petroleum Accounting may become an Associate Member of the Society. The Board of Directors shall have the authority to limit the maximum number of Associate Members. Associate Members shall be entitled to all privileges of the Society except the right to be elected to the Board of Directors of the Society.

1C. **HONORARY MEMBERS.** Any member, past member, or other dignitary who has a record of exceptional service to the Society or to Petroleum Accounting may be elected to honorary membership in this Society by the Board of Directors. Honorary members shall be exempt from the payment of dues, and shall be entitled to all privileges of the Society except the right to be elected to the Board of Directors of the Society.

1D. **RETIRED MEMBERS.** Any member in good standing who has attained age fifty-five (55), been an active member in COPAS for the past five consecutive years and is no longer actively engaged in Petroleum Accounting shall be entitled to remain a member of the Society by payment of annual dues as set out in Article IX, Section 2.1. Retired members shall be entitled to all privileges of the Society except the right to be elected to the Board of Directors of the Society.

Section 2. **MEMBERSHIP APPLICATIONS.** Applications for Membership shall be made in writing on forms provided by the Society, and be accompanied by written recommendations of two active members. Such recommendations shall include comments as to the candidate's position, responsibilities and qualifications, as well as the candidate's interest in and expected contribution to the Society. Such applications shall be reviewed by the Membership Committee and those meeting eligibility requirements as provided in Section 1 of this Article III shall be referred to the Executive Committee for approval. Each candidate whose application is approved by the Executive Committee shall become a member effective as of the date of such Executive Committee approval.

Section 3. **RESIGNATION.** Any member may sever membership with the Society by resignation. Such action on the part of a member shall not require the Society to refund any initiation fees or dues.

Section 4. **DISQUALIFICATION.** Any member who changes profession shall be disqualified from membership in the Society at the end of the current Fiscal Year, except when such member remains employed by an individual, partnership, corporation or association engaged in exploration, production, transportation, refining or marketing of oil and/or gas.

Section 5. **EXPULSION.** Any member adjudged by the Board of Directors to have violated the Constitution and Bylaws of the Society, or who shall be guilty of conduct detrimental to the good name and reputation of the Society, may be expelled from membership in the Society by the Board of Directors. Any member so expelled shall have refunded the unexpired portion of dues paid.